



THE MASTER'S UNIVERSITY

DEGREE AUDIT CHECKLIST 2024-2025 ACADEMIC CATALOG

NAME: _____

TMU Graduation Requirements

Complete a minimum of 122 semester units of credit.
 Complete a minimum of 40 semester units in upper division courses. Includes 300 & 400 level courses.
 Satisfy all General Education requirements.
 Complete the required curriculum for the chosen major's field(s) of study.
 Maintain a minimum GPA of 2.00 (cumulative) in all TMU Courses. *Some majors have different GPA requirements.*
 Complete a minimum of 32 semester units at TMU, not including Directed Studies coursework.
 A maximum of 12 units can be transferred to complete degree requirements after the last 12 units taken at TMU.

GENERAL EDUCATION

SCRIPTURE SET *Students transferring with ≥ 61 total units may need to satisfy fewer than 7 Bible G.E. courses as evaluated and confirmed by the Registrar's Office prior to the start of the student's first undergraduate semester. All other students must satisfy all 7 Bible G.E.*

Units Term

3		B121 Essentials of Christian Thought
3		B101 Old Testament Survey I
3		B102 Old Testament Survey II*
3		B201 New Testament Survey I*

Units Term

3		B202 New Testament Survey II
3		BTH321 Christian Theology I
3		BTH322 Christian Theology II

21 Total *Or Non-Biblical Studies: IBEX300 with approval

WORLDVIEW AND SKILLS SET *Depending on the student's major, certain G.E. requirements allow for substitutions.*

Units	Term	Course	Substitution
3		C100 Spoken Communication	<u>Biblical Studies</u> : BMN312 Message Prep for Women, or BMN370 Sermon Prep & Delivery. <u>Business Administration, Entrepreneurship, Marketing Media, & Sport Management</u> : MGT330 Business Communication. <u>BM Music</u> : not required.
3		E110 English Composition	31+ score ACT: English Section 3+ score AP Language & Composition Exam 3+ score AP Literature & Composition Exam 5+ score Criterion Online Writing Evaluation Service from ETS 700+ score SAT 1: Evidence-Based Reading & Writing section 10+ score WriterPlacer exam from Collegeboard
3		ECN200 Essentials of Economics & Society	<u>BM Music</u> : not required.
3		H211 Essentials of World History I	<u>ALL</u> : Pass World History Competency Exam & 3 units of Upper Division History units.
3		H212 Essentials of World History II	<u>BM Music</u> : H211 or H212. <u>ALL</u> : Both req. for Single Subject Teaching Credential.
3		H230 Essentials of U.S. History	n/a
3		Literature Elective	Does not include: E330, E353, E364, E435, E436, E491A, E491B. <u>BM Music</u> : not required.
3		Literature Survey	E200 Great Works of Literature Survey, E211 English Literature I, E212 English Literature II, E221 World Literature I, E222 World Literature II, E231 American Literature I, or E232 American Literature II.
3		LS150 Essentials of Biology or GS150 Essentials of Geology	<u>Biological & Physical Science</u> : LS151 Organismic Biology. <u>Engineering</u> : CH151 General Chemistry I. <u>Kinesiology</u> : LS321 Anatomy & LS322 Physiology.
1		LS150L Essentials of Biology Lab or GS150L Essentials of Geology Lab	<u>Biological & Physical Science</u> : LS151L Organismic Biology Lab. <u>Engineering</u> : CH151L General Chemistry I Lab. <u>Kinesiology</u> : LS321L Anatomy Lab & LS322L Physiology Lab.
3		MA240 Critical Thinking & Quantitative Analysis	<u>Business Administration, Entrepreneurship, Marketing Media, & Sport Management</u> : BUS310 Statistics for Business. <u>Computer Science, Engineering, & Mathematics</u> : not required. <u>ALL</u> : MA101 College Algebra & MA102 Trigonometry, or MA121 Calculus, or MA260 Statistics.
3		MU190 Essentials of Music & Art	<u>Biblical Studies</u> : BMN333/MU333 Worship & Songs of the Church. <u>Music</u> : MU295 Music & Art for Musicians. <u>ALL</u> : ART338 Art History of the Western World.
3		P311 Essentials of Philosophy	<u>Biblical Studies</u> : BCW363 Apologetics. <u>Music Production</u> : BCW367 Ethics. <u>Business Administration, Entrepreneurship, Marketing Media, & Sport Management</u> : BUS330 Business Ethics. <u>English Ed., History Ed., Liberal Studies/Teacher Ed., Life Sciences Ed., Mathematics Ed., Music Ed.</u> : P321 History and Philosophies of Education.
3		POL220 U.S. Government	Only waived for non-U.S. citizens (regardless of current country of residence) and non-resident aliens.
40	Total	(37 for Computer Science, Engineering & Mathematics majors, 28 for BM Music majors.)	

Students are responsible for managing their own progress towards graduation. Faculty advisors are available to assist; however, given the fluidity of student progress, all students will ultimately assume responsibility for their graduation progress. This checklist does not replace the Academic Catalog.

MAJOR: BUSINESS ADMINISTRATION CORE COURSES

Units Term

3		ACC210 Accounting Fundamentals I
3		ACC220 Accounting Fundamentals II
3		ACC460 Tax Accounting (ps)
3		BUS310 Statistics for Business (ps,w)*
3		BUS320 Business Law
3		BUS490 Adv Business Seminar (Capstone)
3		ECN210 Microeconomics

*Fulfills G.E. requirement for MA240.

Units Term

3		FIN440 Finance
3		INB311 Global Business Strategies
3		MGT310 Management Theory
3		MGT330 Business Communications**
3		MKT350 Marketing Fundamentals
3		CS270A Business Software Applications or ACC329 Accounting IS Applications (w)

39 Total

Fulfills G.E. requirement for *MA240, **C100.

EMPHASIS: ACCOUNTING

Units Term

3		ACC302 Accounting for Non-Profits and Government (s)
3		ACC311 Intermediate Accounting I (f)
3		ACC312 Intermediate Accounting II (s)
3		ACC331 Accounting Prof. Responsibility (f)
3		ACC431 Cost Accounting (f, ps)
3		ACC442 Auditing (s)
3		ACC451 Advanced Accounting (f)
3		ACC462 Tax Accounting II (ps, s)

63 Total (including Core courses)

EMPHASIS: AGRICULTURAL BUSINESS

Units Term

3		AGB301 Agricultural Management
3		AGB302 Marketing Agricultural Products
3		AGB400 Field Study
3		AGB401 Agricultural Economics
3		AGB402 Government Policy in Agribusiness
3		MGT321 Decision Science Fundamentals (f)

57 Total (including Core courses)

EMPHASIS: CHRISTIAN MINISTRIES**ADMINISTRATION**

Units Term

3		ACC302 Accounting for Non-Profits and Government (s)
3		BTH366 Theology of the Church and Family
3		MGT351 Human Resource Management (f)
1		MGT439 Ministry Admin. Practicum

One of the following:

3		BUS483 Business Internship
3		POL445 The Church as a Legal Institution (ef)

52 Total (including Core courses)

EMPHASIS: FINANCE

Units Term

3		ACC462 Tax Accounting II (s)
3		FIN321 Real Estate Principles (f)
3		FIN332 Financial Services Management (s)
3		FIN341 Investments

Two of the following:

3		ACC311 Intermediate Accounting I (f)
3		ACC312 Intermediate Accounting II (s)
3		ACC431 Cost Accounting (f, ps)
3		BUS483 Business Internship
3		FIN338 Introduction to Risk Management (f)
3		FIN388 Studies in Finance
3		MGT321 Decision Science Fundamentals (f)

57 Total (including Core courses)

EMPHASIS: INTERNATIONAL BUSINESS

Units Term

3		BMS346 Cultural Anthropology (f)
3		INB365 International Economics & Trade (ef)
3		INB372 International Business Marketing

Two of the following:

3		BMS385 World Religions (ef)
3		BUS368 Entrepreneurship (s)
3		C391 Intercultural Communication (f)
3		ESL302 Introduction to Linguistics (f)
3		INB488 International Business Experience (od)
3		SS381 Cultural Geography (f)

54 Total (including Core courses)

KEY:

(s) Every year, spring semester. (f) Every year, fall semester. (of) Odd years, fall semester. (os) Odd years, spring semester. (ef) Even years, fall semester. (es) Even years, spring semester. (od) On demand. (ps) Post Session. (w) Winterim. Offerings subject to change.

In order to complete an emphasis beyond the one required emphasis, a student must complete at least three unique courses for each additional emphasis.

Students are required to complete all GE requirements, all Major requirements, and necessary electives to meet a minimum of 122 units and 40 upper division units.

MAJOR: BUSINESS ADMINISTRATION CORE COURSES

Units	Term	
3		ACC210 Accounting Fundamentals I
3		ACC220 Accounting Fundamentals II
3		ACC460 Tax Accounting (ps)
3		BUS310 Statistics for Business (ps,w)*
3		BUS320 Business Law
3		BUS490 Adv Business Seminar (Capstone)
3		ECN210 Microeconomics

*Fulfills G.E. requirement for MA240.

Units	Term	
3		FIN440 Finance
3		INB311 Global Business Strategies
3		MGT310 Management Theory
3		MGT330 Business Communications**
3		MKT350 Marketing Fundamentals
3		CS270A Business Software Applications or ACC329 Accounting IS Applications (w)

39 Total Fulfills G.E. requirement for *MA240, **C100.

EMPHASIS: MANAGEMENT

Units	Term	
3		MGT321 Decision Science Fundamentals (f)
3		MGT351 Human Resource Management (f)
3		MGT409 Leadership Principles

Any three business courses with Business prefixes:

3		
3		
3		

54 Total (including Core courses)

EMPHASIS: MANAGEMENT INFORMATION SYSTEMS

Units	Term	
3		CS121P Introduction to Computer Programming (f)
3		CS132S Data Structures & Algorithms (s)
3		CS311C Cloud Administration (f)
3		CS341W Web Application Development (f)
3		CS342D Database Management Systems (s)
3		CS392M Project Management & Enterprise Software (s)

One of the following:

3		BUS483 Business (IS) Internship
3		CS122J JavaScript Essentials (s)
3		CS202H Computer Hardware
3		CS312N Network Principles & Architecture (s)
3		CS332X Linux (s)
3		MGT321 Decision Science Fundamentals (f)

60 Total (including Core courses)

EMPHASIS: MARKETING

Units	Term	
3		INB372 International Business Marketing (s)
3		MKT361 Marketing Strategy (f)
3		MKT381 Consumer Behavior (f)
3		MKT462 Sales and Customer Service
3		MKT482 Marketing Research (s)

Two of the following:

3		BUS368 Entrepreneurship (s)
3		C352 Editing I, Principles of Copyediting (f)
3		C368 Fundamentals of Advertising Copywriting (od)
3		C373 Graphic Design I (f)
3		C382 Persuasion (s)
3		CS341W Web Application Development (f)
3		MKT371 Digital Marketing
3		MKT488 Marketing Internship

60 Total (including Core courses)

EMPHASIS: PRE-LAW

Units	Term	
3		MGT351 Human Resource Management (f)
3		POL366 Western Political Philosophy II (os)
3		POL424 The Judicial Process (es)

Two of the following:

3		ACC462 Tax Accounting II (s)
3		BUS483 Business Internship
3		POL343 U.S. Constitutional History (f)
3		POL423 Law and Public Policy (of)
3		POL435 Introduction to Constitutional Law (ef)
3		POL444 The Supreme Court/Bill of Rights (os)
3		POL445 The Church as a Legal Institution (ef)

54 Total (including Core courses)

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MAJOR: BUSINESS ADMINISTRATION CORE COURSES

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3		BUS310 Statistics for Business (ps,w)*
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3		INB311 Global Business Strategies
3		MGT310 Management Theory
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EMPHASIS: PUBLIC RELATIONS

Units Term

3		C220 News Media Literacy
3		C381 Beginning Public Relations (f)

Three of the following:

3		BUS368 Entrepreneurship (s)
3		BUS483 Business Internship
3		C261 Introduction to Journalism (f)
3		C368 Fundamentals of Advertising Copywriting (od)
3		C382 Persuasion (s)
3		C392 Advanced Public Relations (s)
3		INB372 International Business Marketing
3		MKT361 Marketing Strategy (f)
3		MKT381 Consumer Behavior (f)
3		MKT462 Sales and Customer Service (s)
3		MKT371 Digital Marketing
3		MKT482 Marketing Research
3		MKT488 Marketing Internship

54 Total (including Core courses)

MINOR: ACCOUNTING

Units Term

3		ACC210 Accounting Fundamentals I
3		ACC220 Accounting Fundamentals II
3		ACC302 Accounting for Non-Profits & Government (s)
3		ACC311 Intermediate Accounting I (f)
3		ACC312 Intermediate Accounting II (s)
3		ACC431 Cost Accounting (f, ps)
3		ACC442 Auditing (s)
3		ACC451 Advanced Accounting (f)
3		ACC460 Tax Accounting I (ps)

27 Total

MINOR: BUSINESS ADMINISTRATION

Units Term

3		ACC210 Accounting Fundamentals I
3		ACC460 Tax Accounting (ps) Or FIN341 Investments
3		BUS320 Business Law
3		CS270A Business Software Applications
3		MGT310 Management Theory
3		MGT330 Business Communications**
3		MKT350 Marketing Fundamentals

21 Total

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